

# Annex A

## DOCUMENT DATA CONTROL LIST

Document Name	Issue No*	Create Date	Date of Revision	Reason for Change	Document Type	Document Code *(optional)
ISMS Manager	01	Saturday, 31 Mar	Wednesday, 20 Mar		Job Descriptions (JD)	
Change Management and Control Policy	01	Saturday, 31 Mar	Saturday, 17 Mar		Manual (MAN)	
ISO 9000 Master Document File	01	Saturday, 31 Mar	Thursday, 26 Dec		Manual (MAN)	
Management Consultancy Services	01	Tuesday, 23 Jul	Monday, 5 Aug		Procedure (PRO)	
Purchase Order	01	Saturday, 31 Mar	Monday, 23 Jun		Format/Record (FM)	
Sewing operator	01	Saturday, 31 Mar	Friday, 2 Dec		Job Descriptions (JD)	
Test Procedure	01		Tuesday, 9 Aug		Manual (MAN)	
Textiles Cutter		Saturday, 31 Mar	Tuesday, 10 Jun		Job Descriptions (JD)	