

Company List of Processes

| <u>Step No</u> | <u>Process Name</u> | <u>Related Department</u> |
|----------------|---|---------------------------|
| 10 | Purchase of Skins | |
| 20 | Making of Crust Leather | |
| 30 | Moving the leather to stitching unit | |
| 40 | Selection of high quality leather | |
| 50 | Distribution of Leather to Cutting Workers | |
| 60 | Distribution of Cutting to Sewing Workers | |
| 70 | Movement of finished goods to quality checking department | |
| 80 | Packing of finished product in cartoons for export | |
| 90 | Labeling of the Cartoons | |
| 100 | Arrangement of the cargo to port | |
| 110 | Preparation of All the export documents for onwords submission to bank and client | |