

# Company List of Processes

| <u>Step No</u> | <u>Process Name</u>   | <u>Related Department</u> |
|----------------|---|---------------------------|
| 10             | Purchase of Skins   |                           |
| 20             | Making of Crust Leather   |                           |
| 30             | Moving the leather to stitching unit  |                           |
| 40             | Selection of high quality leather   |                           |
| 50             | Distribution of Leather to Cutting Workers  |                           |
| 60             | Distribution of Cutting to Sewing Workers   |                           |
| 70             | Movement of finished goods to quality checking department                         |                           |
| 80             | Packing of finished product in cartoons for export                                |                           |
| 90             | Labeling of the Cartoons  |                           |
| 100            | Arrangement of the cargo to port  |                           |
| 110            | Preparation of All the export documents for onwords submission to bank and client |                           |